**APPENDIX C**

**ANNUAL PROGRESS REPORT: SUPERVISOR/PROMOTER**

**SECTION A – BACKGROUND INFORMATION**

|  |  |
| --- | --- |
| 1. Name of Candidate:
 |  |
| 1. Student Number:
 |  |
| 1. Department/School:
 |  |
| 1. Degree for which registered:
 |  |
| 1. Date of first registration for this qualification:
 |  |
| 1. Full-time or Part-time:
 |  |
| 1. Supervisor/promoter:
 |  |
| 1. Co-supervisor/co-promoter (if applicable):
 |  |

**SECTION B – RESEARCH COMPONENT**

|  |  |  |
| --- | --- | --- |
| 1. Has the candidate kept to the arrangements for consultations as specified in the Learning Agreement?
 | YES | NO |
| 1. On average, how often has the candidate had contact (telephone, letter, e-mail, one-on-one discussion) with you or the co-supervisor/co-promoter during the conduct of the research?
 |
| Weekly or more | Fortnightly | Monthly | Other, please specify:  |
| 1. Do you consider this amount of contact to be satisfactory?
 | YES | NO |
| 3a If NO, please specify: |

|  |  |  |
| --- | --- | --- |
| 1. In your opinion, has the candidate worked consistently?
 | YES | NO |
| 1. Would you describe the candidate’s progress this year as:
 |
| Excellent | Good | Poor | Non-existent |
| 1. To your knowledge, has the candidate experienced any personal, financial, academic or research problems that may have impeded progress?
 | YES | NO |
| 1. What is the anticipated date by when the candidate should complete the dissertation or thesis?
 |  |
| 1. Recommendation with respect to academic status for the forthcoming year (please tick one of the following):
 |
| Good standing | Conditional | De-registration | N/A (i.e., candidate will complete in current year) |
| 9. Any other comments: |
| Signature: | Date: |